



# SUSAN UHLIROVA

## **Profile**

Master's in English - 7+ years teaching, translating and editing English & Czech Languages in educational, customer and business focused backgrounds.

## **Experience**

### **ENGLISH TEACHER: ITALKI EDUCATIONAL TECHNOLOGY – 2015-PRESENT**

Manage and plan individual and group classes for over one hundred students from all over the world.

### **EDITOR: TARGO TRANSLATIONS – 2015-PRESENT**

Analyze Czech and English translations for style, readability and final input.

### **HEAD OF PR: ERASMUS STUDENT NETWORK – 2013-2015**

Manage and direct the flow of information between members of our student body and the public.

### **ESL TEACHER: LINGUA LANGUAGE SCHOOL – 2009-2013**

Conduct individual and group ESL classes for children and business professionals.

## **Education**

### **PALACKY UNIVERSITY: CZECH REPUBLIC, EUROPEAN UNION – 2011-2015**

Master of English

### **MORAVIAN COLLEGE: BETHLEHEM, PA, USA – 2013-2014**

Two exchange semesters in Modern Languages & Literature

### **PALACKY UNIVERSITY: CZECH REPUBLIC, EUROPEAN UNION – 2008-2011**

Bachelor of Economics

## **Skills**

LINGUISTIC EXPERTISE

ASSESSING GROUP PROGRESS

COMMUNICATING STRATEGIES AND SOLUTIONS

FACILITATING GROUP DISCUSSION

MS OFFICE, iWORK, OS X, iOS, WINDOWS, SOCIAL MEDIA