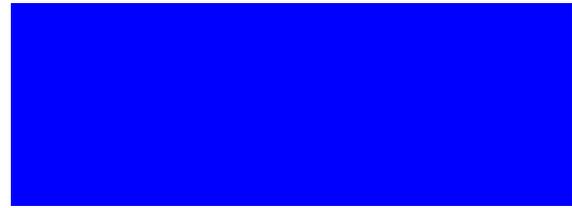


# Aldo Barbieri (Canadian born and raised)



**Objective:** Seeking full-time employment as an English Language instructor while offering a constructive and enjoyable atmosphere conducive to higher learning.

## **Teaching Experience**

**Joytalk Co. Ltd** placement at 3 schools in Kawagoe, Japan (April 2016-Current)

### Yamada Junior High School ALT position

- Assist JET with preparing lessons and conducting classroom for grades 1-3.
- Minimum of five 55 minute classes per day.
- Mark and correct students homework, including a number of essays for all students in the school, ideal room descriptions, "this is me".
- Assisted 2 students competing in the Kawagoe speech competition, volunteering 3 hours daily for more than 2 weeks, including non-school days.
- Prepare speeches for classes on subjects such as Canadian school life, summer vacation, daily life, food, sports day, etc.
- All grades: review date, weather, time, how are you with greeting, guide dialogues and interview games, i.e. are you a baseball fan? Which team do you like? And more.
- 1<sup>st</sup> grade lessons consist of vocabulary, paragraph reading, I like, this/that is, where, when, He/She/It, and many more.
- 2<sup>nd</sup> grade lessons consist of vocabulary, paragraph reading, must, when I was a ... , If lessons, I like to + verb sentence creation, and more.
- 3<sup>rd</sup> grade lessons consist of vocabulary, paragraph reading, lead singing of popular music, have been to, I want to go to, are you a ???, I like to play baseball, but I don't like to watch baseball, and more.

### Yamada Elementary School English Teacher position

- Personally prepare lessons for grades 5-6, with the occasional grade 2,3,4.
- Minimum of five 45 minute classes per day, conducted alone, English/Japanese.
- All grades, review date, weather, time.
- Guide songs in the classroom: Hello song, weekday song, Head shoulder knees and toes, I like apples, and many more.
- Guide dialogues and interview games, i.e. do you like? Yes I do, no I don't.
- Teach numbers 1-100, review alphabet and pronunciation, lessons on I like, I want, country names, fruits, colors, shapes, and more.

### Hiroya Elementary School English Teacher position

- Personally prepare lessons for grades 5-6, with the occasional grade 1,2,3,4.
- Minimum of five 45minute classes per day, conducted alone, English/Japanese.
- All grades, review date, weather, time.
- Guide songs in the classroom: Hello song, weekday song, Head shoulder knees and toes, I like apples, and many more.
- Guide dialogues and interview games, i.e. do you like? Yes I do, no I don't.
- Teach numbers 1-100, review alphabet and pronunciation, lessons on I like, I want, country names, fruits, colors, shapes, and more.

### Early Childhood Development Surrey, Canada Libraries (2014-January2016)

- Selected Books to read to children, then review key points for teaching vocabulary and alphabet.
- Performed sing alongs with children such as; 5 little ducks, old MacDonald, twinkle twinkle, and more.
- Prepare and guide children in arts and crafts to aid in coordination development, learn colors, vocabulary, and more.
- Cleanup duties after events.
- Warm up meals and help feed younger children.
- Change clothing and diapers where needed.

### English Conversation Club Vancouver, Canada (2014-March2016)

- Attend meetup groups comprised of international students from mixed background and varying levels of English, offering the opportunity to practice and correct speaking.
- Corrected grammar mistakes while explaining reasoning and theory for correct usage i.e. we are in the café, where the preposition "in" is used instead of "on" because we are inside of a building as opposed to on the roof.
- Reviewed student's homework in order to identify weakness and strengths, and advise of mistakes without directly pointing out the error.
- Converse on real world topics such as things around town, home, in pop-culture, and much more in order to keep students engaged and thinking in English.

## **Canadian work Experience**

### Accounts Payable Clerk Corix Water Products, Canada (2010-March2016)

- Management of high volume vendor accounts (in excess of 200 invoices to review/approve/enter daily), and responsible for maintaining high demand vendor payment term discounts.
- Train and assist new and temporary staff members in accounts payable procedures, as well as be available to review accuracy and speed of training, then submit progression reports to management. NOTE: these staff are almost never native English speakers, as such I must adjust my vocabulary according to each members English comprehension level in order to efficiently train.
- Traveled to California and Michigan State USA 2 times a year to provide training.
- Prepare and process bank wire payments.
- IT support duties, such as troubleshooting, repair, upgrades, general maintenance and setup of PC's, printers, internet systems.

**Accounting Clerk** ALS Laboratory group, Canada (2004-2009)

- Contact clients by phone/fax/mail/email to arrange payments on newly completed work orders, and collections of overdue accounts.
- Prepare, review and enter bank deposits by cheque/cash/bank wire/credit card in Canadian/American, and International currencies.
- Train and supervise staff members in areas of Accounts Receivable procedure, client relations, and system operation.
- Backup duties for finance manager.

**Education**

**Canadian College of Linguistics** Canada

- TEFL/TESOL Certification (2014)

**St. John's Ambulance** Canada

- Occupational First-aid training (2014)

**British Columbia Institute of Technology** Canada

- Bachelor Degree of Technology in Computer Systems (2004-2008)
- COMP TIA A+ Certification (2008)
- COMP TIA Network+ Certification (2008)
- Fundamentals of Accounting (2007)

**Japanese Language Training** Canada (1995-Current)

- 3 years of study at Alpha Secondary in a structured classroom by a fluent Japanese Teacher.
- Independent study by means of textbook, video, comic books, music.
- Regularly attend Japanese conversation clubs in order to practice speaking, and ask questions with native speakers.
- 1 year training at the Vancouver Japanese Center in a structured classroom by a native Japanese Teacher.
- Able to read Hiragana, Katakana, and Kanji.

**Traits and Interests**

- Able to identify and correctly steer struggling students.
- Over 300 hours independent training experience in the workplace.
- Friendly and approachable nature.
- Can work productively alone or in a group.
- Able to handle pressure and deadlines.
- Efficient with computer systems of all types: Windows, Mac, Linux iOS, Android.
- A very confident driver with more than 250,000 Km experience driving various vehicles such as cars/trucks/vans/motorcycles/scooters, in all weather and traffic conditions.
- Can drive Right hand Drive vehicles (Japan's standard).
- Strong interest in Japanese Language, Culture, and History.
- Outdoor activities: Hiking, cycling, running, volleyball, badminton, and more.

**References**

Supplied upon request.